



Washington County Public Library

Inter Library Loan Request

Date of request \_\_\_\_\_

Patron's Name \_\_\_\_\_ Library ID# \_\_\_\_\_

Contact Info:

How may we contact you? Home/ Work/ Cell \_\_\_\_\_

**Shipping fees of \$2 per item, are the responsibility of the person making request and are due upon receipt of item.**

**All overdue fees are applicable and are the responsibility of person making request.**

Items requested:

Title \_\_\_\_\_

Author or Publication \_\_\_\_\_

\_\_\_\_\_

Subject \_\_\_\_\_

\_\_\_\_\_

Date needed by \_\_\_\_\_

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For staff use:

Person taking request \_\_\_\_\_

Item verified in OCLC/ lending library \_\_\_\_\_

Dates: Received \_\_\_\_\_ Due \_\_\_\_\_ Returned \_\_\_\_\_

Postage Paid \$ \_\_\_\_\_